**Tulsa Post Foundation Credentialing Program Overview**

“**to provide financial support to professional development, education and**

**mentoring initiatives that will benefit SAME members ... "**

The Tulsa Post Foundation Credentialing Program is modeled after SAME National’s Credentialing Program.

The purpose of the Tulsa Post Foundation Credentialing Program, is to promote the professional development of SAME Members in support of the SAME Strategic Plan. The establishment of the Credentialing Program serves to fulfill the third objective of the Education and Mentoring Fund Charter which is "to provide financial support to professional development, education and mentoring initiatives that will benefit SAME members ... " Additionally, the Foundation’s establishment of a Credentialing Program will facilitate the Tulsa Post meeting a required criterion for the **Education and Training Streamer.**

*2. (Required) Assist Members in obtaining professional licensure and certifications*

**Program Details:**

* The Foundation Board has established a budget for awards to make in 2021.
* Applications for FY21 are open and can be submitted any time for review and approval. Reimbursements will be made upon providing documentation of passing the approved credentialing program or exam.
* Winners will be announced at a Tulsa Post Meeting.
* The Foundation will select those which can be funded within the available budget.
* The Foundation will evaluate the information in the application and approve reimbursements that meet the eligibility requirements and for which funds are available. The initial application deadline is September 30, 2021. If there are more initial applications than funds available, the Foundation will rank the applications based on merit using the information in the applications.
* If the funds available are not used from the initial applications, additional applications will be accepted throughout the year and awarded in order of submittal and assuming the applications meet the program requirements. FY21 applications will be accepted until September 30, 2021, or until funds are used.
* **Applicants must have taken and passed or plan to take and pass a credentialing exam between October 1, 2020 and September 30, 2021 to be eligible for FY21 reimbursement.**

**Tulsa Post Foundation**

**Professional Credentialing Reimbursement Program Application**

The program will support exam prep courses, sitting or registration fee reimbursements for the following credentials, licensures, or certifications which are considered to have an intrinsic value to SAME’s mission and the architectural and engineering professions.

1. Fundamentals of Engineering Exam and Professional Engineer Exam (any discipline)
2. Architect Registration Examination (for any division)
3. Certified Construction Manager (Sponsored by Construction Management Association of America)
4. Design-Build Certification (Sponsored by Design-Build Institute of America)
5. Leadership in Energy and Environment Design (Sponsored by U.S. Green Building Council)
6. Certified Energy Manager (Sponsored by Association of Energy Engineers)
7. Project Management Professional (Sponsored by Project Management Institute)
8. Certified Facility Manager (Sponsored by International Facility Management Association)
9. Credentials offered by National Institute for Certification in Engineering Technologies (NICET)
10. Credentials offered by SMPS
11. Others may be considered on a case by case review by the Committee and with the approval of the SAME Director of Programs - See more at: <https://www.same.org/Grow-Professionally/Knowledge-Center/Credentials>

Applicants must also meet the following criteria for reimbursement:

* Provide an official pass/fail notification; applicant must have achieved a passing score on the exam
* Provide an invoice of payment from the test preparation service or the exam administrator showing applicant paid all fees
* Applicants who have been a member in the Tulsa Post for 12 months by the application date will score higher in the evaluation
* Submit ONE application for each exam taken

**GENERAL INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Name (Last) | (First) | (Middle Initial) | Primary Telephone |
| Address (mailing Address) | (City) | (State) | (Zip) | Alt Telephone |
| E-mail Address | SAME Member Number | Young Member\_\_\_\_ NCO \_\_\_ |

**CREDENTIALING INFORMATION**

|  |  |  |
| --- | --- | --- |
| FE or PE (any discipline) [ ] ARE (for any division) [ ] CCM[ ] DBC[ ] LEED-GA or AP (any discipline) [ ]  | PMP [ ] CFM [ ] NICET Certification [ ] SMPS Certification [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  | Date(s) of Exam(s): 1 |
| Is your employer a Small Business or 8A company? Yes [ ]  No [ ]  Are you a Public Sector member? Yes [ ]  No [ ]   | Requested Reimbursement Amount 2 |

1 Exam dates must have occurred between October 1, 2020 and September 30, 2021.

2 Reimbursements received by an individual from this program are capped at $500 or the exam or prep course fee if those are less.

**SOCIETY INVOLVEMENT**

Describe SAME or Tulsa Post Involvement (Maximum 175 Words):

**PROFESSIONAL ACCOMPLISHMENT**

Individual’s achievements, accomplishments, and/or recognitions (Maximum 250 Words):

By signing this document, I certify that the above information accurately reflects my involvement with the Tulsa Post and professional accomplishments.

Applicant:

Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_

Applications are to be e-mailed by 5:00 PM local time on November 30th, 2021 to Dan Keithline at Dan@KEngineering-US.com. Please contact Dan Keithline with questions at 918.369.7911.

**Attachments Provided by Applicant:**

[ ]  Official pass/fail notification; applicant must have achieved a passing score on the exam

[ ]  Invoice of payment from the test preparation service or the exam administrator showing applicant paid all fees